

DANCE SLAB CLEAN UP CHECK LIST

City of Mason is NOT responsible for accidents

- **NO SMOKING OR CHEWING TOBACCO INSIDE THE DANCE SLAB AREA.**
- **FLOOR AREA SWEEPED AND PICKED UP OF DEBRIS OR SPILLS**
- **PLACE TRASH IN DUMPSTERS**
- **TURN OFF ALL LIGHTS**
- **REMOVE ALL PERSONAL ITEMS FROM DANCE SLAB AREA**
- **CLEAN TABLES**
- **ALL BOTTLES, CANS AND OTHER ITEMS ARE TO BE CLEANED UP AND DISPOSED OF PROPERLY FROM THE PARKING LOT AREAS SURROUNDING THE DANCE SLAB AREA (FAILURE TO DO SO COULD RESULT IN PARTIAL LOSS OF DEPOSIT)**
- **ANY VIOLATION OF ANY RULES OR REPRESENTATIONS ON RENTAL AGREEMENT WILL RESULT IN AN ADMINISTRATIVE RULING THE INDIVIDUAL OR GROUP INVOLVED MAY NOT RENT THIS FACILITY OR ANY OTHER CITY PROPERTY FOR A PERIOD OF 1 YEAR FROM THE TIME OF VIOLATION.**

CITY OF MASON

DANCE SLAB

Fort Mason City Park - San Antonio Hwy. 87 - Mason, Texas 76856

Name _____ Address _____ Phone# _____

Date of Function _____

DEPOSIT: \$300.00

RENT: \$175.00

PORTABLE SOUND SYSTEM – DEPOSIT - \$200.00 - RENTAL - \$50.00 - DELIVERY AND SET UP BY CITY - \$30.00/hr

RESERVATIONS:

- a. **Initial** _____ All reservations will be made with a paid deposit on a first-come, first-serve basis. Deposit made in the form of cash or check will be deposited immediately and any refund of deposit will be made within 10 business days after the event if no damage has occurred and the rules have been followed. The rent is to be paid when the key is picked up.
- b. Reservations may be made up to 12 months in advance, but a deposit is required at the time of reservation.
- c. A person must be 21 years or older (ID is required) to reserve the Dance Slab.
- d. User may not use the facility for any purpose other than the purpose stated at the time of reservation.
- e. Programs conducted by the City of Mason and held at the Dance Slab will be given priority.
- f. If a reservation is cancelled 10 business days or earlier before the designated event, the deposit will be refunded in full. If the reservation is cancelled later than 10 days before the event, 75% of the deposit will be refunded.
- g. Absolutely **NO smoking or chewing tobacco** inside the Dance Slab area is permitted.
- h. Any Violation of any rules or representations on rental agreement will result in an administrative ruling the the individual or group involved may not rent this facility or any other City property for a period of 1 year from the time of violation.

FUNCTION: Dance (Are you advertising in Mason County only?) **YES / NO** Will there be alcohol? **YES / NO**

Any reservation that includes alcohol will require security.

A Minimum of 2 Guards for first 200 people and 1 additional guard for every 100 people thereafter.

Number of invitations given out _____ **Private Wedding Family Reunion Public Event Birthday Benefit**

*******KEYS MUST BE PICKED UP BY 5:00 FRIDAY FOR WEEKEND EVENTS*******

ALL MUSIC, DANCING, AND DRINKING MUST END AT 1:00 A.M. AND EVERYONE MUST BE OUT OF DANCE SLAB AREA BY 1:30 A.M., OR DEPOSIT SHALL BE FORFEITED.



I HAVE RECEIVED A COPY OF ALL RULES, SECURITY FORM (if needed) AND CLEANUP CHECK LIST

I have read the above and foregoing and fully understand all that is written.

Renter Signature _____ Date _____ Approved By _____

Please mail deposit refund to :

Will picked up _____ Picked Up By _____ Date _____

Deposit Refund Check # _____