

Instruction for Registering E-Bills And Paying Online

1. Click- View/Pay Red Button, Register, Enter ALL Info And Continue To Next Page- That Is An Information Page Only.
2. You Will Then Receive An E-Mail With A Verification Code. On The Verification E-Mail, Copy The Code Then Click On The Link Listed, That Will Take You To The Page Where You Enter (Paste) The Verification Code.
3. If Registering For E-Bill Click VIEW & PAY, Next Click "Add An Account", Enter Information (Pin# Is 5 Digit Number To The Left Of Stamp On Bill) Or Call Us @ 347-6449. Next Enter The Last 4 Digits Of Your SS# that serves as your signature, Click I Agree. You Are Now Set To Receive Your City Of Mason Utility E- Bill Online.

IF JUST PAYING

Follow Steps 1 & 2 Then Click On PAY OTHER ITEMS. You Will Need Your Account #